New Role Name

1. **Advisor :**

Role Description:

Senior Scientist acting on behalf of Director.

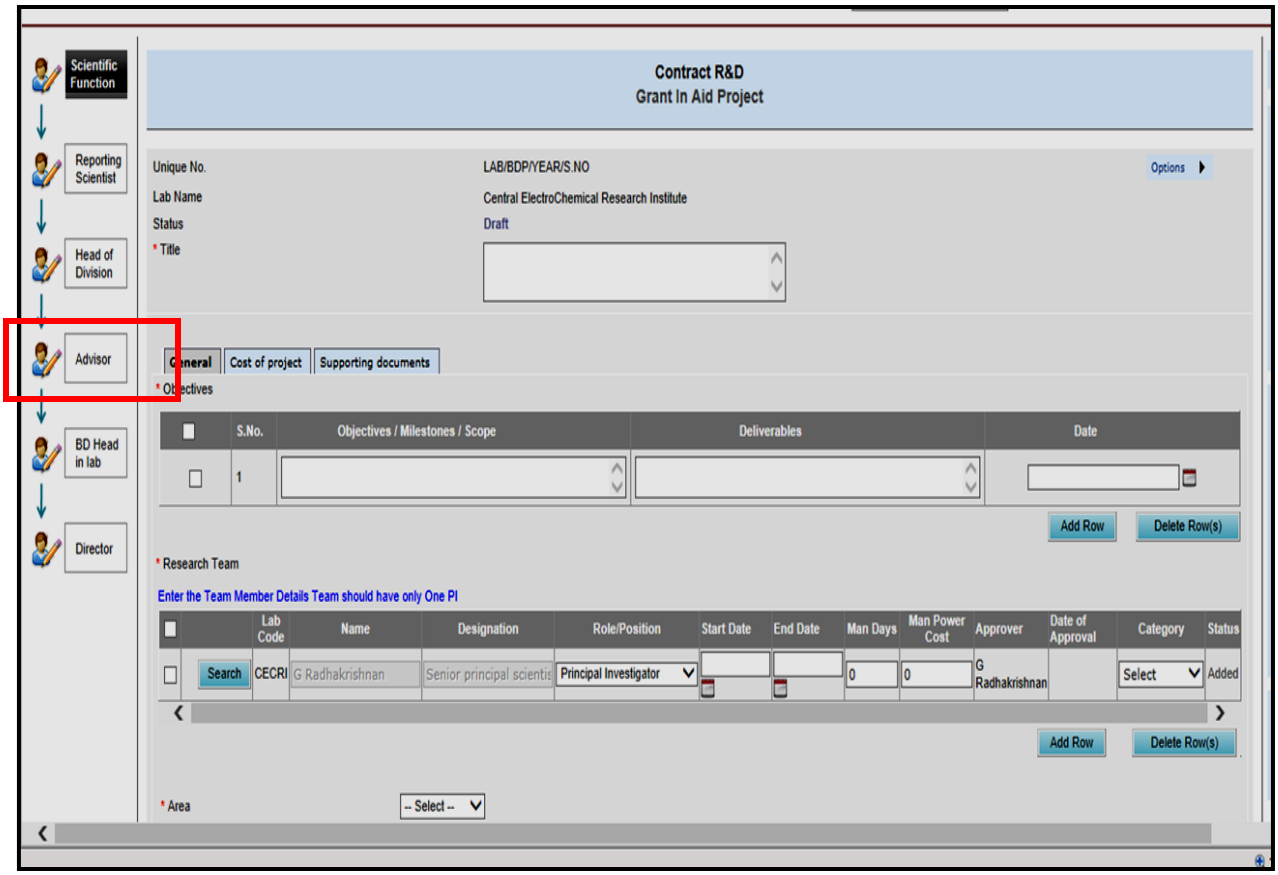
This role can be mapped to only one Scientist in the Laboratory.

The person mapped to this role can clear project proposals and can be a part of BD Activities and plan project execution ,ISTADS Activities ,etc. in the R &D Portal.

This is a Secondary Role, while the primary role for the person mapped may be scientific function/Head of Division.

Note for R&D Admin: The checkbox need to be click for the system to be automatically detecting the user who is mapped.

Note: The Advisor is role is optional and depends on individual Laboratory Practices.


Scientific Function
Reporting Scientist
Head of Division
Advisor
BD Head in lab
Director
Contract R&D
Grant In Aid Project
Unique No.
LAB/BDP/YEAR/S.NO
Options
Lab Name
Central ElectroChemical Research Institute
Status
Draft
* Title
General
Cost of project
Supporting documents
* Objectives
S.No.
Objectives / Milestones / Scope
Deliverables
Date
1
Add Row
Delete Row(s)
* Research Team
Enter the Team Member Details Team should have only One PI
Lab Code
Name
Designation
Role/Position
Start Date
End Date
Man Days
Man Power Cost
Approver
Date of Approval
Category
Status
Search
CECRI
G Radhakrishnan
Senior principal scientis
Principal Investigator
0
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G Radhakrishnan
Select
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Add Row
Delete Row(s)
* Area
-- Select --

2. Reporting Scientist :

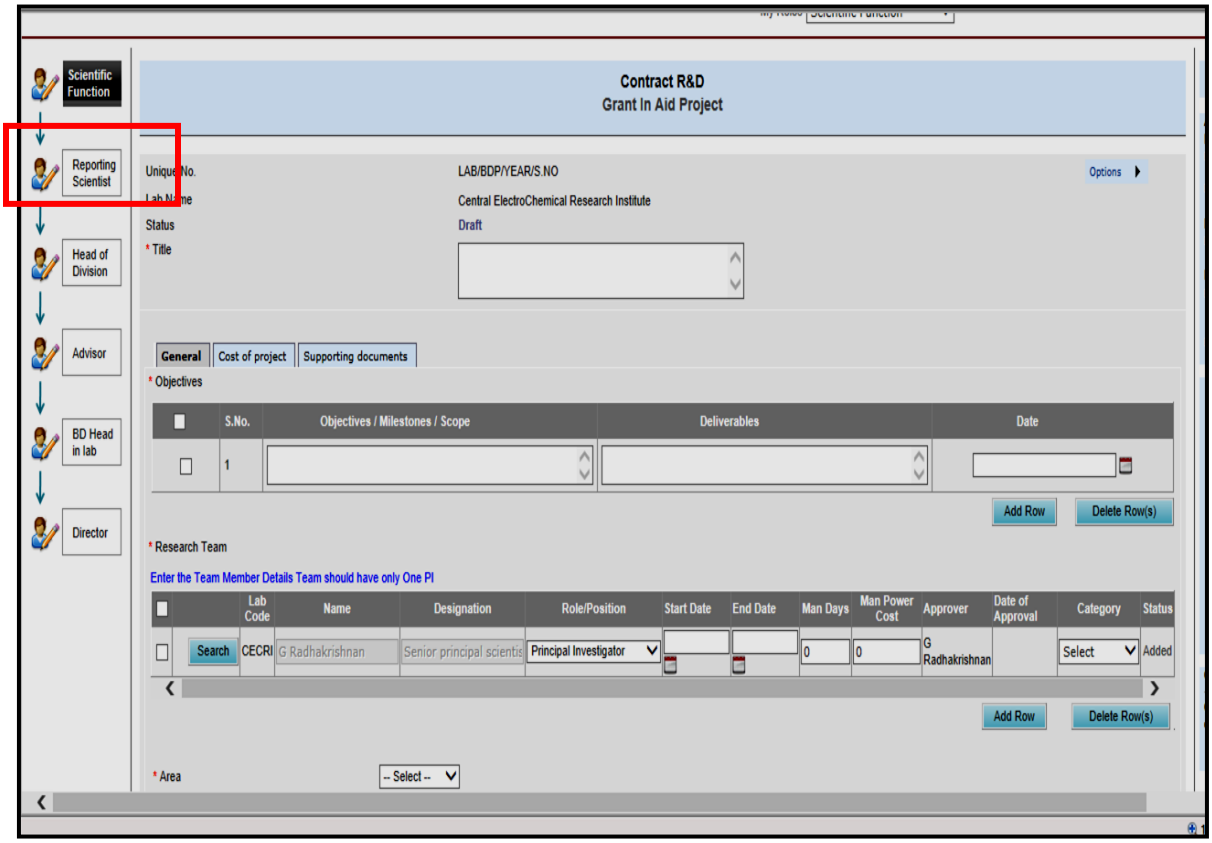
Role Description: Immediate section/Division Head/Group Head

He is a Reporting Officer. Any scientist acting as section head, division head, group head need to be mapped to this role. This role is used in R & D Portal for forwarding Research Proposals, Project related transactions etc.

This is a Secondary Role, while the primary role for the person mapped may be scientific function/Head of Division.

Note for R&D Admin: The checkbox need to be click for the system to be automatically detecting the user who is mapped.

Note: The Reporting Scientist is role is optional and depends on individual Laboratory Practices.



3. Head of Division :

Role Description: Division Heads at Laboratory

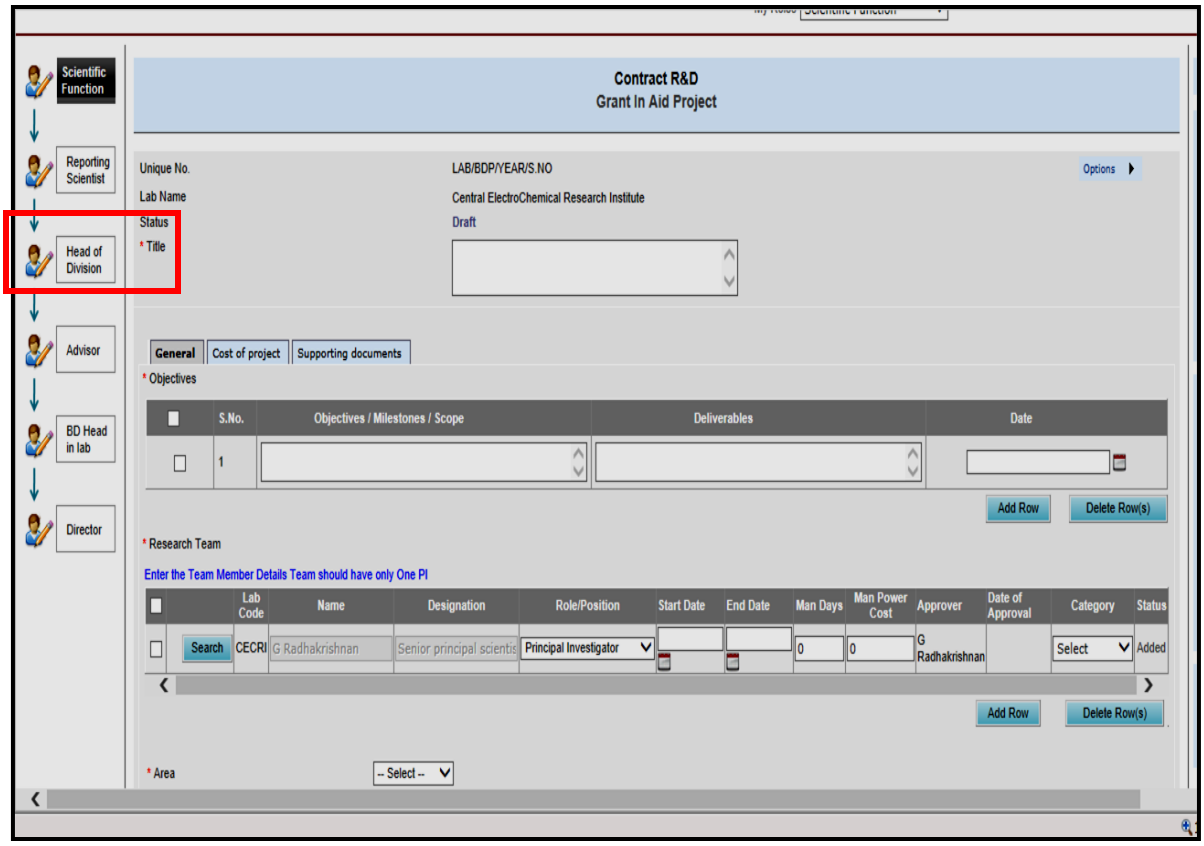
Note for R&D Admin:

All Head of Divisions need to be mapped to this secondary role when they have primary role is scientific function.

When the primary role is Head of Division then he need to be mapped with scientific function as a secondary role.

The checkbox need to be click for the system to be automatically detecting the user who is mapped.

Note: Introducing this role of Reporting Scientist in the work flow is optional and depends on individual Laboratory Practices.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Senior principal scientis
Principal Investigator
0
0
G Radhakrishnan
Select
Added
Add Row
Delete Row(s)
* Area
-- Select --

4. **<u>Secretarial Staff/Others :</u>**

Role Description: This is a primary role and Portal redirects the person who is mapped with this role to the Policy and Programme Module. The employees mapped with this role will have Policy and Programme Module as their Landing Page.

Employees who can be mapped under this role are:

1. Junior/Senior Stenographers
2. Private Secretaries
3. Receptionists
4. Hindi Officers
5. Security Officers
6. Security Assistants
7. Nurses
8. Doctors
9. X Ray Technicians